## **Purchasing Department**

## Madison County Board of Supervisors 146 West Center Street Canton, Mississippi 39046

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24 October 2017

District 1 Supervisor Sheila Jones

District 2 Supervisor Trey Baxter

District 3 Supervisor Gerald Steen

District 4 Supervisor David Bishop

District 5 Supervisor Paul Griffin

Subject: Authorize advertising for bids for twelve rooftop HVAC package units for the Detention Center

## Dear Board Members:

Buildings & Grounds department head Danny Lee has requested that I advertise for bids for twelve 12.5 ton HVAC rooftop package units for the Madison County Detention Center. Danny will be at the November 6 board meeting in case you have any questions about the need to replace the HVAC units.

Sincerely.

Purchase Clerk